

Application for repairing damaged roads.

23 July 2019

The Chairman

Kalyanpur Union Council

Chandpur Sadar, Chandpur

Subject: Application for repairing damaged roads.

Dear Sir,

With due respect we would like to state that we are the inhabitants of Kalyandi under Kalyanpur union in Chandpur district. There is a road in our locality by which we communicate with the nearest town. Everyday more than 5000 people use the road . But it is unfortunate that the road is damaged badly. No car and vehicle as well as non- engine vehicle can run on the road. Recent flood and heavy rainfall caused the damage. Most of the people of this area are service holders, day labourers, students . They cannot go to their workplaces in time; students cannot go to their educational institutions timely. The suffering of a patient is very pathetic. Emergency patient can't be taken to the hospital. Very often accidents take places for the holes and invalid carpeting on the road. So we feel badly in need of repairing all the three roads immediately.

We, therefore, request you to take immediate steps to repair the roads so that we can make our communication smooth.

Yours Faithfully

Amir Hamja

On behalf of the people of the village kalyandi

Baburhat, Chandpur

2. Application to the Principal for Permission to Open a Relief Camp in the College Campus

10 September 2018

The Principal

Daffodil International College, Chandpur

Subject: Prayer for permission to open a relief camp in the college campus.

Dear Sir,

With due respect we would like to state that we are the students of your college. We all know that the recent flood has caused a great damage to the people and wealth of this locality. The roads, houses, crops went under water. Most of the people have been rendered homeless, and they have taken shelter on the different roads of different areas. Their miseries know no bounds. The students of the college have decided to open a relief camp in the college campus for helping the flood affected people. All the students are working hard to collect food and clothes from the solvent people of different areas. We also begged relief from the Chairman the local commissioner. They ensured us to patronize relief goods for the flood affected people.

May we therefore pray and hope that you would be kind enough to permit us to open a relief camp in the college campus so that we can distribute our collected relief goods to the affected people properly.

Yours sincerely

Students of Daffodil International College

Chandpur

3.Application to the Principal of your college requesting him to take initiatives against the reckless movement of outsiders in the college campus during class.

10 September 2018

The Principal

Daffodil International College, Chandpur

Subject: Prayer for **requesting him to take initiatives against the reckless movement of outsiders in the college campus during class.**

Dear Sir,

With due respect we would like to state that we are the students of your college. Our college is one of the most famous colleges in our district. But this is unfortunate that the security of the college is not up to the mark. Now a days, a matter is noticeable that during the class some outsiders enter into the college campus, tease the girls, smoke sitting in the premises and do many illegal activities. Their reckless movement in the campus make the students feel insecure. Some students have already stopped coming to the class. If the outsiders continue

to come to the college campus during class, we all will stop attending the class. So, we request you as guardian of the college to take effective initiatives against them as soon as possible for the betterment of the students and college.

May we therefore pray and hope that you would be kind enough to take effective initiatives against reckless movement of the outsiders in the college campus.

Yours sincerely

Students of Daffodil International College

Chandpur